

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 27, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mrs. Mora Dillon made a motion to approve the January 13, 2021 Regular Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Hayes

Mrs. Mora Dillon made a motion to approve the January 13, 2021 Executive Session Minutes, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Hayes

BILL LIST

Mrs. Mora Dillon made a motion to approve the January 27, 2021 Bill List, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERK'S REPORT

- Ms. Hrebenak asked the Committee's thoughts on the letter received from the Warren County Land Preservation in regards to the lots they expressed interest in.

- Copies of the Transportation Vegetation Management for JCP&L were given to the Committee.
- Lease for Red Barn on Rockport Road. Mr. Lavery sent out an email to the Committee with his concerns on the terms of agreement. Ms. Hrebenak asked the Committee to reviewed it before the next meeting.
- Auction for the old rescue squad and firetruck closed. Rescue squad sold for \$8,006.00 with no bids on the fire truck. Mr. Lavery will find out that since the truck received no bids in two auctions, can it be sold privately.
- Mrs. Hrebenak asked if the Committee wanted to move forward with Energy Aggregation. Committee agreed to stay with JCP&L.
- RFP for Tax Map – Mrs. Mollineaux and Mr. Laliker reviewed it. Committee approval needed for proposals.

Mrs. Mora Dillon made a motion to accept proposals, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

- Application for Junk Dealer license received from Rt. 57 Auto. There are open violations. The Clerk will issue a letter that the license will not be renewed until they are in compliance with violations.

FINANCE REPORT

Mrs. Mollineaux stated the budget is almost finished. She will present it to the Committee in the next few weeks.

EMPLOYEES' REPORTS

Mr. Snyder reported there were no break downs in the storm. They are keeping equipment up to par so there aren't any problems. All snow fences are in place.

Mrs. Fascenelli asked the Committee if they wanted to start a monthly recycling in April since the Warren County Landfill refused to take our truck loads. One vendor will provide an 8-yard container for one month at a price of \$65.00 and would have to add on a price of a DPW attendant to be present for four (4) hours at \$42.26/hr. totaling \$169.00. Since most residents' trash haulers have recycling, the Committee agreed not to resume this service.

ENGINEER'S REPORT

- Watters and Heiser Roads – forms are back for the Mayor to sign
- Airport Road – waiting for a quote from Southstate Co-Op for pricing for spring or summer work to begin
- Janes Chapel Road – will send to Southstate for a quote and decide how much we can do with the money we have
- Mt. Bethel Road – 2.7 miles from end to end, 24 ft wide, price is with a 2" mill and 2" overlay

costing approximately \$380,000.00

- Stormwater ordinance updates on agenda – will discuss in Executive Session

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting.

Carol Thompson – asked if there was any news on expansion of Rt. 57 Auto Salvage. She sent two letters to the Committee in October and December. The Zoning Officer was going to reach out to the prosecutor to see what could be done since everyday they are in violation. Mr. Lavery stated a letter will be sent that the license will not be issued because of the violations. Mr. Kastrud stated he hoped they will comply so they can get their junk dealer license. Mr. Lavery stated either they comply or no license will be issued.

Wayne Wagoner – Mansfield property owner, asked about the parcels being auctioned and how flexible the town will be because the lots are impossible to meet minimum for conforming lots. They don't meet today's standards. Mayor Watters and Mr. Lavery stated only Land Use Board can determine the use of those lots.

Mayor Watters asked for further comment from the public; seeing none, the public portion was closed.

RESOLUTIONS

TOWNSHIP OF MANSFIELD WARREN COUNTY

RESOLUTION 2021-44

TONNAGE GRANT APPLICATION (2020)

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the 2020 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycle and to indicate the assent of the Township of Mansfield to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township of Mansfield Committee of the Township of Mansfield that the Township of Mansfield hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates JoAnn Fascenelli, Certified Recycling Professional to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Mr. Hayes made a motion to approve Resolution 2021-44, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION 2021-45

AUTHORIZING PURCHASING FROM WARREN COUNTY CO-OP #WC2035 FOR ROCK SALT FROM ATLANTIC SALT, INC., 134 MIDDLE STREET, SUITE 210, LOWELL, MA 01852

WHEREAS, the Township of Mansfield wishes to purchase Rock Salt under the Warren County Co-Op; and

WHEREAS, Warren County Co-Op Pricing System awarded a contract to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852; and

WHEREAS, the Chief Financial Officer has certified that funds are requested for \$ 20,000.00 and the line item appropriation to be charged is 1-01-26-291-0000-5210 Snow – Road Salt in the amount of \$ 20,000.00; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to authorize the purchase of these ice deterrent products through the Warren County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue a purchase order to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852.

Mrs. Mora Dillon made a motion to approve Resolution 2021-45, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None
Absent: None
Abstain: None

RESOLUTION # 2021 –46
REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, NG Gilbert issued checks in 2019 for a combined total of \$ 91,775.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,

WHEREAS, there is a remaining balance of \$ 18,450.00 in their account,

NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 18,450.00 to NG Gilbert.

Mrs. Mora Dillon made a motion to approve Resolution 2021-46, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2021-47
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY

**A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE/PURCHASE AGREEMENT FOR TWO (2)
POLICE VEHICLES**

WHEREAS, the Township Committee desires to obtain two (2) 2021 Ford Utility Interceptor from Beyer Ford under ESC Co-op #65MCECCPS ESCNJ 20-20/09, and

WHEREAS, these vehicles are essential for the Mansfield Township Police Department to perform police functions; and

WHEREAS, the Township of Mansfield desires to lease/purchase said vehicles,

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, Warren County, State of New Jersey, authorize the procurement of two (2) 2021 Ford Utility Interceptor with a cost not to exceed \$ 93,936.62, lease purchase terms of 3 annual payments not to exceed \$ 33,050.00.

Mr. Hayes made a motion to approve Resolution 2021-47, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION 2021-48

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

WHEREAS, annual school elections held in the Township of Mansfield are conducted in November simultaneously with the general election, with voting on school budgets limited to requests for additional funds pursuant to N.J.S. 19:60-1.1(a)1 and 18A:7F-5; and

WHEREAS, more than four such annual school elections have been conducted since the date was changed from April to November, and based on its review of public participation and public input into the school budget process, the Mansfield Township Committee believes it to be in the best interest of Mansfield Township residents to return the date of annual school elections to April, thereby allowing the voters the ability to vote on the district's general fund tax levy for the budget year pursuant to N.J.S. 19:60-1.1(b); and

WHEREAS, in order to effect such a change, the Township Committee is statutorily obliged to give to the Township Board of Education sufficient notice of a hearing to be held by the Township Committee on the question.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, and State of New Jersey as follows:

1. The Township Clerk shall give written notice in the form of this Resolution to the Mansfield Township Board of Education that the Township Committee shall consider enacting a Resolution returning the date of the annual school election from November to April in a hearing to be conducted at the next regular meeting of the Township Committee on January 13, 2021.
2. At the meeting held on January 13, 2021 the Township Committee made a motion to approve the return of the School Elections to April to be held on the third Tuesday.

Mr. McGuinness made a motion to approve Resolution 2021-48, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Hayes

ORDINANCES

Second Reading

Mrs. Mora Dillon made a motion to approve Ordinance 2020-18 Stormwater Regulations, which was seconded by Mr. McGuinness.

Mayor Watters opened the meeting for public comment; seeing none, public portion was closed.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:

- Contractual matter dealing with Mt. Bethel Church potential bid
- Contractual matter dealing with Shared Services for EMS Squad

Mrs. Mora Dillon made a motion to go into Executive Session at 8:02 pm, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 9:15 pm.

Mr. McGuinness made a motion to return to Regular Session, which was seconded by Mrs. Mora Dillon.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Mr. Lavery announced the return from Executive Session at 9:15 pm where they discussed:

- Contractual dealing with Mansfield Emergency Squad Shared Service Agreement
- Contractual dealing with Mt. Bethel Church

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mrs. Mora Dillon made a motion to adjourn at 9:16 pm, which was carried by all.